

Center Cinemas, Inc. Employment Application

First, here is a little bit of information about us. Center Cinemas has been a family owned operation since 1991. We operate movie theatres in Vinita and Grove, Oklahoma, and Siloam Springs, Arkansas.

Everyone shares a wide variety of jobs at the Center Cinemas. If you are successful in your application for employment, you will be assigned a specific job every time you work a shift. However, you will likely find yourself doing a wide variety of tasks each time you work. You might sell tickets, but have to help a customer at the concession stand, or help clean an auditorium between shows.

We cross train most of our employees so that you can do various jobs. It is never boring working at a movie theatre!

We are open 365 Days a year. In fact, many traditional holidays are the busiest times of the year for us. Weekends are as well. We want everyone to enjoy holidays and weekends, but when working for a movie theater you must be prepared to work some of those days. You will usually find that we can be very flexible with our work schedule.

We offer great service and a great time to our customers! You must be able to leave personal problems and conflicts at home during your shift. Our customers are here to enjoy themselves, and it is our responsibility to make sure that they do.

For our part time jobs, we are happy to employ students, retirees, and those with full time jobs.

We will do everything that we can, within reason, to accomodate a wide variety of schedules. It is important during your interview that you let the manager know about any conflicts that may affect your ability to perform your duties.

Employees receive *free* admission to movies and *free* popcorn and soft drinks! This does *not* include friends of family.

All applicants must be at least sixteen years of age or older at the time of hire.

Please, tell us about yourself...

Name _____ Phone _____

Mailing Address _____

What hours are you available?

Monday _____ to _____ Tuesday _____ to _____ Wednesday _____ to _____

Thursday _____ to _____ Friday _____ to _____ Saturday _____ to _____

Sunday _____ to _____

Tell us about any other activities you have that may cause a scheduling conflict.
[including school activities such as sports, speech, band; another job, or any other regular conflicts.]

Are you currently in school? _____ If yes, where? _____

Have you graduated from high school? _____ GED? _____

College or Technical School? _____ If yes, where? _____

Do you have any special skills or training that we should know about?

[Please list in detail, and why they may be beneficial.]

[continued on next page]

Are you aware of any reason that you cannot perform essential functions of the job with or without reasonable accommodations? _____ If yes, please explain _____

Have you every been convicted of a felony? _____
If yes, please explain the circumstances, as well as the date of the conviction:

Have you ever been employed before? _____
If yes, please complete the following box. If no, please ignore the box and continue with the rest of the application

Where have you worked before?

Company Name _____
Address _____
Name of Supervisor _____ Phone _____
Dates Employed ___/___ to ___/___
Nature of Work _____
Reason for Leaving _____

Company Name _____
Address _____
Name of Supervisor _____ Phone _____
Dates Employed ___/___ to ___/___
Nature of Work _____
Reason for Leaving _____

Certain jobs cannot be performed by employees under the age of eighteen, due to Federal Law.
Are you under the age of eighteen? _____

To comply with State and Federal Laws, you must provide either a document from List A or one from List B AND one from List C (All documents presented must be current) Persons under the age of eighteen may present a school record, report card, clinic, doctor, or hospital record.

LIST A: United States passport, Certificate of United States Citizenship, Certificate of Naturalization, Foreign Passport with Employee Authorization, or Alien Registration Card with Photograph.

LIST B: State issued Driver's License, State issued Identification Card, School Identification Card with Photo, Voter Registration Card, or United States Military Card.

LIST C: Original Social Security Card, or Original or Certified Copy of a Birth Certificate issued by a State or County bearing an Official Seal.

I understand that I am applying for employment which can be terminated at will by either myself or the company at anytime and that nothing contained in any manual, brochure, or other company materials may constitute an implied contract for employment or continued employment. I understand that the company may request previous employment information to evaluate my qualifications for employment. Upon written request, information as to the nature and scope of such report will be provided. I understand that false or incomplete information in this application for employment is grounds for dismissal and forfeiture of all related benefits. I certify that the information on this application is accurate and complete.

By signing below, if your application is accepted you agree to participate in random drug screening at the discretion of Center Cinemas, Inc.

Signature: _____ **Date:** _____